

SAF/AQ

Air Force Acquisition

Lightning Bolt

Initiatives

From the Office of the
Assistant Secretary of the
Air Force (Acquisition)

Update #8

22 Jan 96

This update describes progress made in the Lightning Bolts since the last update on 30 Nov.

The latest Lightning Bolt updates are available on the SAF/AQ World Wide Web (WWW) Page. The Internet address for the page is:

<http://www.safaq.hq.af.mil/safaq/>

1. Establish a centralized RFP support team to scrub all RFPs, contract options, and contract modifications over \$10 million.

Implemented!!

The Centralized RFP Support Team began an earnest assist of the Privatization In Place pilot programs at SA-ALC and SM-ALC this quarter. Fully 20 percent of our manpower is directly supporting those efforts. Additionally, they were involved in an additional 40 program this past quarter; most of the work being full-blown reviews and hands-on drafting of documentation.

The team is heavily involved with lectures at AFIT and throughout the command on concerning RFP streamlining, lessons learned and best practices. Four lesson learned newsletters "Angle on Reform" have been released. All four editions are located on the SAF/AQ Home Page.

RFP streamlining training was provided new augmentees at SA-ALC and ESC. A Summit with RFPSOs was held Dec 4-5 at Wright-Patterson. Video teleconferences with the RFPSO Chiefs and augmentees were held in Oct, Nov and Dec. More are scheduled beginning Feb 7.

To date we have been involved with 73 programs. Streamlining has reduced Mil Specs/Std's by 98%, reduced CDRLs by 68%, eliminated government SOWs in 95% of the programs, and reduced RFP page count by 54% throughout the command.

2. Create a standing Acquisition Strategy Panel (ASP) composed of senior level acquisition personnel from SAF/AQ, AFMC and the user.

Implemented!!

SAF/AQ signed Policy Memo 95A-009 establishing a three tiered ASP system on 7 Nov 95. Members of the Service Acquisition Executive and Senior Panels (ACAT I and II) have also been identified. Both of these items, and a tentative schedule are available on the SAF/AQ WWW Page. The first meeting of the SAE panel was held on 31 Oct 95 on the Joint Air to Surface Stand-off Munition (JASSM) program.

3. Develop a new SPO manpower model that uses the tenets established in the management of classified/SAR level programs.

Implemented!!

SAF/AQ approved the SPO sizing tenets report on 6 Nov 95. The report provides a toolbox of tenets for program managers to use to dramatically reduce organic and contract support program office staff. The report was developed by a joint SAF/AQ - HQ AFMC IPT using classified/SAR programs that demonstrated effective management of large programs with small teams. The report also provides feedback from industry on SPO sizing. The final report and transmittal memo are available on the SAF/AQ WWW Page.

A SAF/AQ--HQ AFMC review of the total acquisition workforce (military, civilian, contracted support) was held on 19 Dec 95 at Wright-Patterson AFB OH. Each Product and Logistic Center Commander presented their plans to drawdown their workforce.

4. Cancel all AFMC Center-level acquisition policies by Dec 1.

Implemented!!

New Policy Review Team (NPRT) Update

- Lightning Bolt #4 states the Secretariat, Air Staff and HQ AFMC are the only agencies authorized to issue acquisition policies, instructions, or guidelines (including FAR supplements)
 - Establishes a joint Secretariat, Air Staff, HQ AFMC NPRT to review all proposed acquisition guidance for consistency with acquisition reform
 - NPRT has been operational since September 1995
- The NPRT developed working-level procedures using electronic media to ensure prompt, effective document reviews
 - Policy OPRs submits drafts to NPRT electronically (e-mail or disk)
 - Executive secretaries assign review responsibilities to an NPRT sub-team
 - Drafts and supporting documentation made available to NPRT via a dedicated Wright-Patterson NPRT File Transfer Protocol (FTP) directory
 - Sub-team reviews drafts, resolves conflicts and develops a single NPRT response
 - Sub-team contacts policy OPRs to obtain any needed clarifications
- To date all feedback on the NPRT process is very positive
 - Members find the process easy to execute
 - OPRs find the process thorough and reasonable
- The NPRT has completed six reviews at an average of ten working days each
 - Two were found to be not acquisition related
 - Recommended four be eliminated or issued as non-directive documents
- The focal point for NPRT action is Captain Scott Miller, SAF/AQXA, (703) 695-2785, e-mail address: millers@aqpo.hq.af.mil

5. Reinventing the AFSARC process through Integrated Process Teams.

USD(A&T) and ASD(C3I) have jointly published a DOD pamphlet entitled “Rules of the Road: A Guide for Leading Successful Integrated Product Teams” and the Secretary of the Air Force is poised to approve the implementation plan for “The Enhanced Air Force Corporate Structure.” LB#5’s challenge is to now synthesize these two documents in order to provide: 1) guidance to our acquisition professionals on their role in all Air Force IPTs, 2) required documentation of unique “cultural” aspects of the Air Force IPT implementation (i.e., supplemental information to the DOD “Rules of the Road” pamphlet), and 3) critical information to other AFSARC participants on how the acquisition community anticipates the revised process will work.

A major aspect of this task is to ensure AQ and other Air Force acquisition participants receive adequate training on all aspects of the IPT process -- without training our new processes will not work. Since the previous update, efforts have concentrated on developing a comprehensive HQ IPT training package -- it was presented during November and December to a number of organizations including AFCAA, AF/CE, AF/XOME and the monthly Acquisition Officer School. IPT and AFSARC process documentation will begin formal coordination NLT 26 Jan 96.

6. Enhance the role of past performance in source selections.

SAF/AQC and AFMC/PK are working to develop new past performance policies and guidelines

- In the area of improving the data base for collection of past performance information, AFMC is proposing a revision to its CPARS instructions and the CPARS form for major systems acquisition.
- In the area of applying past performance information to source selection evaluations, revisions to AFFARS Appendix AA and BB was drafted to include the new approach to past performance consideration. There will be a recommendation to issue a guide for doing Performance Risk Assessments.
- An approach to training is in development.

Upon SAF/AQ approval of recommendations, SAF/AQC and HQ AFMC/PK will finalize AFMC policy implementation and the rewrite of CPARS instructions for major systems.

7. Replace acquisition documents with the Single Acquisition Management Plan (SAMP).

The final version of the SAMP policy and guide is now in formal Pentagon coordination. It is located on the AQ Home Page. Approximately half of the principals have coordinated to date. Only minor comments have been received. The final version should be available for SAF/AQ signature by 31 Jan 96. To date, four ACAT I program SAMPs have been approved (GPS, SBIRS, EELV, JDAM), eleven other ACAT I SAMPs are currently in work.

8. Revise the PEO and DAC portfolio review to add a section that deals specifically with acquisition reform.

All PEO and DAC acquisition reform portfolio reviews have been completed. Metrics proposed in the reviews for measuring acquisition reform will be presented by the program managers in their semi-annual portfolio reviews.

9. Enhance our acquisition workforce with a comprehensive education and training program that integrates acquisition reform initiatives.

Informational articles on education and training for acquisition reform will begin appearing in AFMC's Leading Edge beginning with the February 96 edition.

A workshop at Tinker AFB OK, on 10-12 Jan 96 established a strategic plan for "Just-In-Time" training for the acquisition work force. One example of this type of training is the satellite broadcast on the preparation of the Single Acquisition Management Plan (SAMP) held 18 Jan 96.

The acquisition renaissance professional development group has completed a comprehensive career development package for the acquisition work force. They are working closely with the civilian career programs and the military functional managers at AFMPC.

The Training Implementation Plan is in final draft. The next step is a presentation of the plan to SAF/AQ and AFMC/CC. Along with this plan, a Master Calendar is complete. This calendar shows education and training courses (dates and locations) and the steps required for completion of the training.

Joint USAF/Industry Acquisition Reform training sessions are scheduled for Fort MacArthur, CA on Jan 23 and 24.